

**ELK TOWNSHIP  
COMMITTEE MEETING MINUTES  
July 16, 2019**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:05PM.

The Open Public Meeting Notice was read. The Salute to the Flag and the Lord's Prayer were recited in unison.

Present were: Mr. Hollywood, Mrs. Nicholson, Mr. Poisker, Mr. Rambo, Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk, Mr. Bitgood, Engineer and Chief Hughes.

**APPROVAL OF MINUTES** of June 18, 2019 Work Session

Motion by Mr. Poisker, seconded by Mrs. Nicholson to approve the minutes of the June 18, 2019 Work Session, motion carried with Mr. Hollywood abstaining.

**COMMITTEE REPORTS**

Mrs. Nicholson reported the Environmental Commission will meet again in September. They are working with Circuit Trails to obtain a grant for Elephant Swamp trails to become a part of Circuit Trail.

**POLICE CHIEF REPORT**

Chief Hughes reported for the month of June, the department received 958 call for service, responded to 13 motor vehicle crashes with 2 injuries, issued 340 motor vehicle summons and made 14 arrests. Nine officers attended several different training seminars.

**FIRE DEPARTMENT REPORTS**

Mr. Rambo read the reports that were submitted for the month of June.

Aura Fire Company responded to 15 calls for service. Training continues on the new truck.

Lawn's Fire Company responded to 1 call.

There was no report submitted from Ferrell Fire Company.

**ENGINEER'S REPORT**

Mr. Bitgood updated committee on his report. Fifth Avenue has been completed and closed out. Thornwood Drive project has also been completed and closed. Valle del Sol work is now complete. The street trees and basin are the responsibility of the HOA. The project has been approved for release.

South Jersey Gas is installing gas mains in the Lawn's area and Mr. Bitgood has issued a stop work order to the contractor for unsafe conditions being left. He will be meeting with them to get them back on track. SJ Gas is in agreement with the stop work and regrouping to get the contractor back on track.

Mrs. Nicholson asked if the plug on Ewan Road can be removed. Mr. Bitgood stated the DEP has been in contact with Mr. Shomber concerning the plug. Mr. Bitgood stated the plug should be removed as soon as possible. The crack in the road is progressing and is across the entire road. There is no evidence of a sink hole but most times you are not aware of a sink hole until it is completely undermined.

The problem with the basin at Valle del Sol is being exasperated due to the plug in the pipe. There is a mosquito problem also. Mr. Bitgood has surveyed the area. The DEP verbally explained to Mr. Shomber that they are not directing or authorizing the plug to remain in the township right of way.

Mr. Duffield will be contacted to see how to go about acting on the removal of the plug.

**PUBLIC PORTION** on Agenda Items only.

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Hollywood, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions on agenda items to come forward at this time.

No one came forward.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Hollywood, all were in favor, motion carried.

**RESOLUTIONS:**

**RESOLUTION R-96-2019**

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN THE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND**

Motion by Mr. Poisker, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-97-2019**

**RESOLUTION TO GO INTO CLOSED EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS IN REGARDS TO ELK TOWNSHIP POLICE**

Motion by Mr. Poisker, seconded by Mr. Rambo to adopt and approve said Resolution, all were in favor, motion carried.

**RESOLUTION R-98-2019**

**RESOLUTION AUTHORIZING A LIEN AGAINST 380 UNION STREET (BLOCK 73, LOT 3) IN THE TOWNSHIP OF ELK, GLOUCESTER COUNTY, NEW JERSEY FOR UNSAFE STRUCTURE**

Motion by Mr. Poisker, seconded by Mrs. Nicholson to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-99-2019**

**RESOLUTION ACCEPTING THE RESIGNATION OF CLARK PIERPONT AS ZONING OFFICER OF ELK TOWNSHIP AND APPOINTING ROBERT CLARK AS ZONING OFFICER OF ELK TOWNSHIP**

Motion by Mrs. Nicholson, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RESOLUTION R-100-2019**

**RESOLUTION AUTHORIZING THE CFO/QPA TO SOLICIT BIDS FOR SHORT TERM RENTAL OF VARIOUS ELK TOWNSHIP OWNED PROPERTIES**

Motion by Mr. Poisker, seconded by Mr. Hollywood to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Resolution R-101-2019 through R-106-2019 were voted in one motion.

**RESOLUTION R-101-2019**

**RESOLUTION AUTHORIZING LIEN ON BLOCK 6 LOT 14.02 FOR WORK COMPLETED BY THE PUBLIC WORKS DEPARTMENT ASSESSED TO VALLEY OF THE SUN, LLC**

**RESOLUTION R-102-2019**

**RESOLUTION AUTHORIZING LIEN ON BLOCK 6 LOT 14.04 FOR WORK COMPLETED BY THE PUBLIC WORKS DEPARTMENT ASSESSED TO VALLEY OF THE SUN, LLC**

**RESOLUTION R-103-2019**

**RESOLUTION AUTHORIZING LIEN ON BLOCK 6 LOT 14.07 FOR WORK COMPLETED BY THE PUBLIC WORKS DEPARTMENT ASSESSED TO VALLEY OF THE SUN, LLC**

**RESOLUTION R-104-2019**

**RESOLUTION AUTHORIZING LIEN ON BLOCK 6 LOT 14.15 FOR WORK COMPLETED BY THE PUBLIC WORKS DEPARTMENT ASSESSED TO VALLEY OF THE SUN, LLC**

**RESOLUTION R-105-2019**

**RESOLUTION AUTHORIZING LIEN ON BLOCK 6 LOT 14.16 FOR WORK COMPLETED BY THE PUBLIC WORKS DEPARTMENT ASSESSED TO VALLEY OF THE SUN, LLC**

**RESOLUTION R-106-2019**

**RESOLUTION AUTHORIZING LIEN ON BLOCK 6 LOT 14.17 FOR WORK COMPLETED BY THE PUBLIC WORKS DEPARTMENT ASSESSED TO VALLEY OF THE SUN, LLC**

Motion by Mr. Hollywood, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mr. Hollywood	Yes
	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**TOPIC:**

Mr. Mark Reeves would like to purchase Block 30 Lot 19 located at 702 Jacob Harris Lane. The Township Committee approved the sale of this parcel by ordinance on June 2, 2016. The sale was never conducted. The property is a landlocked parcel that is 92' x 76' x 67', that was valued by the Gloucester County Tax Assessor at \$300 in 2016. The property can be offered for sale to all adjacent property owners at a private land sale. Mayor Sammons suggested making the purchaser to incorporate this property part of their adjacent property.

The public works department would like to replace 5 trash receptacles in the park. There are 5 cans that are approximately 30 gallons with flat lids and hold water. They would like to replace them with 55 gallon drums with domed lids. Committee approved the change.

**GLOUCESTER COUNTY REPRESENTATIVE**, Leona Mather was present to assist with any questions for the County. Mrs. Nicholson would like an update on the progress of the bike trail.

Mayor Sammons stated pursuant to Resolution R-86-2019 there is a time limit of 3 minutes per person during the public portion.

**PUBLIC PORTION:**

Motion by Mrs. Nicholson to open the meeting to the public, seconded by Mr. Hollywood, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committee's attention to come forward, state your name and address, at this time.

No one came forward.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Hollywood, all were in favor, motion carried.

**PAY BILLS:**

Motion by Mr. Poisker to Pay the Bills, seconded by Mr. Rambo, upon roll call motion was carried.

Roll Call:	Mr. Hollywood	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RECESS:**

Motion to recess by Mr. Hollywood, seconded by Mrs. Nicholson, all were in favor, the meeting recessed at 7:31PM.

Motion to re-enter the meeting by Mr. Hollywood, seconded by Mrs. Nicholson, the meeting reconvened at 8:18PM.

**Summary of Closed Session:**

Mayor Sammons summarized the committee discussed a police contract and no decisions were made.

**ADJOURNMENT:**

Motion by Mr. Rambo to adjourn, seconded by Mrs. Nicholson, all were in favor, the meeting was adjourned at 8:18 PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC  
Township Clerk